

COVERING LETTER

To the HR department of the company XXXXX,

I have had the opportunity to see the offer published in XXXXX requesting an XXXXX for their organization.

I'm especially motivated to work for your company and I consider myself qualified to fill the position you are applying for, I have professional experience in the administrative field and especially in the accounting department. I have a higher technician certificate in Business Administrative and Finance, I have a basic level of English and I'm in continuous learning.

I'm at your disposal to extend any aspect of my resume to you.

Yours faithfully,

Judit Coloma Saura